



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES  
May 24, 2023 @ 9:00 a.m.

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- 1) Call to Order: Chairman Banks called the meeting to order at 9:03am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham; District 4 Councilor Martha Armstrong
- 3) Disclosure of Conflict-of-Interest Issues: None
- 4) Additions to Agenda: Playground quote added as item 20 e.
- 5) Approval of Agenda: Regular Commission Meeting Agenda May 24, 2023.

MOVED/SECONDED by Commissioners Sealby/Baker that the agenda be approved as amended.

- 6) Approval of Minutes: Regular Commission Meeting minutes April 19, 2023.

There being no errors or omissions, Chairman Banks declared the minutes approved.

- 7) Business arising from the Minutes:
  - A. Letter to Scott Quinn, County of Kings in support of a sewer extension to new commercial building between Dairy Queen and KFC was drafted and sent by Chairman Banks
  - B. Kingston Library support letter was drafted and sent by Chairman Banks.
- 8) Reports:
  - a ANSV: Commissioner Banks reports that villages may now have access to Property On Line through municipalities.
  - b Audit Committee: Commissioner Sealby – Lawrence Lake is working on the audited financials and will present at the AGM June 14.
  - c County of Kings: Building & Development Statistics April 2023
  - d Greenwood Water Source Committee: Commissioner Harty will attend the June 8, 2023 meeting at VOG office 10am.
  - e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby and CT; Mel Hebb Hourglass Award - Recognizes an individual who has gone above and beyond their duties as a public servant and has demonstrated a commitment to person centered service - always putting the needs of persons with disabilities first;

and true dedication to supporting persons with disabilities to fully participate in their communities. Commissioner Robert Sealby is the recipient of this award.

f Physicians Recruitment & Retention Committee: Commissioner Harty reported on the continued work the committee is doing with a focus on retention. VOG has committed \$1000 in support for recruitment and retention.

g REMO: Commissioner Sealby reported that the Who has officially declared COVID-19 to be over.

h Soldiers Memorial Hospital Foundation Report: Louise Banks

9) List of outstanding items

- a) Left turn lane Bridge St and Central Ave – Spring 2023 – waiting for an update from NS Public Works.
- b) Accessibility Grant – Wheelchair lift quotes for daycare entrance closer to accessible washroom. - In progress
- c) Artwork and Banner installation May 3, 2023 @ 1pm with a special dedication for 7Arts. – Completed. Story in the Aurora.
- d) AGM scheduled for June 14, 2023 7pm at New Beginnings – CT to invite guest speakers
- e) Soccer field lighting – Survey completed. Expecting a copy for quoting purposes by May 26, 2023. – in progress
- f) AVRCE sidewalk in front of Dwight Ross Elementary. CT is waiting on written authorization for VOG to accept responsibility for repairs, replacement and liability for the sidewalk running through their land. AVRCE to retain responsibility for trees.

**NEW BUSINESS:**

- 10) Financial update: Comparative Income Statement as of May 12, 2023

MOVED/SECONDED by Commissioners Sealby/Spinney that the Comparative Income Statement be approved as circulated.

- 11) Set Sink replacement: Quotes were received and presented to the Commission. Motion to approve replacing with a cast iron sink similar to the existing or a poly tub.

MOVED/SECONDED by Commissioners Sealby/Harty that the quote for replacing the sink upstairs with a poly tub from McDow plumbing be accepted and work to begin as soon as possible.

- 12) CIP (Gas Tax): Motion to approve CIP prepared by Commissioner Sealby for approval.

MOVED/SECONDED by Commissioners Spinney/Harty to approve Capital Investment Plan as circulated.

- 13) Casual PW Staff Schedule: Motion to approve the schedule proposed by Public Works and hiring of a person for summer casual and all sick or vacation leave. Recruiting to begin immediately with a start date second week of June.

MOVED/SECONDED by Commissioners Harty/Spinney that the proposed Casual Public Works schedule be accepted and filled as circulated.

- 14) Watering Trailer: Information and quote supplied by the Public Works staff was presented for a mobile pressure washer and tow behind watering trailer for gardens. Saves time fertilizing and watering, not having go back and forth to shop, leaves truck available for other duties, can use as a pressure washer to clean park equipment, banners, signs and casual can do watering independently without requiring full time staff or truck. Commission would like to wait to see how this year goes with the new casual for watering.
- 15) Audit 2023: Clerk Treasurer spent the day with Auditor on May 17. Reports will be received prior to and presented at AGM.
- 16) Coronation Day Tea Party: Village Tea Party celebration on the Village Green Sunday, May 7, 2023 in conjunction with the events in England. CT reported on the events and budget. We had a great turn out and were within the proposed budget. We also were approved for the MOK festival grant with an award of \$350 going toward this festival.
- 17) Trail Plan: Chairman Banks and CT met with Bruce Manns from Uplands on May 9, 2023. Uplands will be designing a detailed plan for the Village Connector.
- 18) Banners: We have received very good feedback and more artists are interested in getting their work on a banner. Consideration on a timeline and process to produce banners to complete the village. CT will contact 7Arts to plan out the first steps in putting this together.
- 19) RibFest Update: No bracelets, no admission fee. Bounce Kingdom will take care of their own per use bracelets/tickets. Still looking at doing a 50/50. Soccer club has volunteered to do garbage. The base has had a reconsideration of the permission granted March 24, 2023 for our use of the leased property for both Canada Day and RibFest. CT has submitted requested further information.
- 20) Public Works Update:
  - A. Lighting and a fan upstairs have been installed. Other than wheelchair lift, accessibility grant work is now complete.
  - B. Trail phase, first 12 banners are all up.
  - C. Unsafe equipment has been removed and a Facebook post was created to inform residents. Many questions regarding when equipment will be replaced in Planes View, Fales River, Glengary and Mayhew.
  - D. Wood fiber has been ordered for Planes View and Fales River parks. Expected late June.
  - E. Quotes received for replacement slide/climbing structure for Planes View and Fales River parks. They will be ordered and installed to the parks as soon as possible.

- 21) Correspondence: Note received from a resident/visitor complimenting the work done on the Fales River picnic area.
  
- 22) Councilors Comments: Councilor Armstrong discussed some of the County grant information.
  
- 23) Commissioners Comments: Commissioner Harty has received many positive comments about RibFest and would like to keep pressure on in getting the new park equipment and upgrades completed.

Motion to adjourn by Commissioner Baker at 11:18am

Next Regular meeting is scheduled for June 21, 2023.

  
Brian Banks – Chairman

  
Kerry Graham – Clerk Treasurer