



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES  
June 21, 2023 @ 9:00 a.m.

---

The meeting was started with the Clerk-Treasurer calling for nominations for Chairman and Vice-Chairman.

Commissioner Sealby nominated Brian Banks for Chairman. There being no other nominations, Commissioner Brian Banks accepted the position.

Commissioner Spinney nominated Robert Sealby for Vice-Chairman. There being no other nominations, Commissioner Robert Sealby accepted the position.

- 1) Call to Order: Chairman Brian Banks called the meeting to order at 9:07am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham
- 3) Disclosure of Conflict-of-Interest Issues: CT will not take part in the decision to hire a casual in Public Works.
- 4) Additions to Agenda: none
- 5) Approval of Agenda: Regular Commission Meeting Agenda June 21, 2023.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the agenda be approved as circulated. CARRIED

- 6) Approval of Minutes: Regular Commission Meeting minutes May 24, 2023.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the minutes of the Regular Commission Meeting minutes May 24, 2023 be approved as circulated. CARRIED

- 7) Business arising from the Minutes:
  - A. Set Sink replacement: Work is underway by McDow plumbing.
  - B. Banners for next year. CT has met with 7ARTS. They have put together a proposal.
  - C. Ribfest approval from DND for land use has been received.

8) Reports:

- a ANSV: Commissioner Banks – some members are not receiving emails, this will be reviewed and updated. There was a letter sent to the Minister regarding money given to Municipalities, Villages were left out. A response is expected by the end of June. Code of Conduct is now complete and out for final approvals.
- b Audit Committee: Commissioner Sealby
  - \* County of Kings: Building & Development Statistics May 2023
- d Greenwood Water Source Committee: Commissioner Harty updated there are new wells dug, emergency notification system is underway, new protection area Glebe rd. area, a new treatment plan has been proposed and approved, updates to the website. Testing is proving to be successful at catching bacteria.
- e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby
- f Physicians Recruitment & Retention Committee: Commissioner Harty
- g REMO: Commissioner Sealby updated us on the forest fires, extreme heat events, comfort centers, GIS flood system.
- h Soldiers Memorial Hospital Foundation Report: Louise Banks

9) List of outstanding items

- a) Left turn lane Bridge St and Central Ave – Spring 2023
- b) Accessibility Grant – waiting ion approval for wheelchair lift and extension.
- c) Soccer field lighting – Survey completed and circulated. Waiting for a quote and design plan from Black and MacDonald.
- d) AVRCE sidewalk in front of Dwight Ross Elementary. Obtaining written authorization for VOG to accept responsibility for repairs, replacement and liability for the sidewalk running through their land. – CT is waiting for an update.
- e) Wood fiber – ordered due end of June.
- f) Playground equipment - ordered.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as of June 19, 2023

MOVED/SECONDED by Commissioners Sealby/Harty that the June 19, 2023 Comparative Income Statement be approved as circulated. CARRIED

- 11) Audited Financials: Morse Brewster Lake Chartered Professional Accountants prepared the Audited Financial Statement and presented it at the AGM on June 14, 2023.

MOVED/SECONDED by Commissioners Sealby/Spinney that the Audited Financial Statement provided by Morse Brewster Lake Chartered Professional Accountants be approved as circulated. CARRIED

- 12) Casual PW search: Advertising was done in the Aurora and on Facebook. Only one resume was received. Commissioners reviewed the resume and found the candidate to have suitable experience, clean drivers abstract, required availability.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the applicant, Jeff Graham, be hired as a casual Public Works employee as per the rate of pay and description set out in the Policy and Procedure manual. CARRIED

13) Wheelchair lift: Quote and motion to install.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Harding quote be accepted and install new wheelchair lift on upper flight of stairs in main VOG entrance and two button openers on swing doors leading to accessible washroom, on approval of the provincial grant. CARRIED

14) Trail Plan: Bruce Manns from Uplands has submitted a quote to prepare a plan that was much more extensive than VOG would be looking for.

Banners: Develop a plan with 7Arts for phase two banners for Spring 2024 to include submissions to 7Arts from the Aikido club, French school, soccer club, military, Acadian and First nations cultures from various community groups with community interests/events/activities as the theme.

MOVED/SECONDED by Commissioners SEALBY/HARTY that VOG goes into contract negotiations with 7ARTS to produce banner proofs for VOG to have printed at a later date, not to exceed \$2600.00 CARRIED

15) August meeting: To be scheduled as planned for 3<sup>rd</sup> Wednesday.

16) Public Works Update:

- A. The concrete pad is in for basketball set, backboard is going up this week.
- B. Gardens are all planted.
- C. Working with George Hutt and Scott Chisholm on planning for wood fiber and equipment installations in Planes View and Fales River
- D. Pineview and Bowlby are being prepared for baby swing sets to be installed.
- E. Casual is working out well.

17) Correspondence: none

18) Councilors Comments: none present.

19) Commissioners Comments: Commissioner Sealby discussed the need for repaving the sidewalk and Central Ave. All Commissioners are concerned about the state of the roads in our village. Commissioner Banks would like to see the village cleaned up prior to Canada Day. CT will ask Public Works to work on that right away.

Commission Sealby motioned to adjourn at 11:19am

Next meeting is scheduled for July 19, 2023 at 9am

  
Brian Banks – Chairman

  
Kerry Graham – Clerk Treasurer