



VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING : MINUTES
July 19, 2023 @ 9:00 a.m.

- 1) Call to Order: Chairman Banks called the meeting to order at 9:02am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham; Commissioner Bob Baker arrived at 9:38am, VOG Public Works - Jamie Ogilvie.
- 3) Disclosure of Conflict-of-Interest Issues: none
- 4) Additions to Agenda: Lesley Stoddart building information, System security, in camera meeting at the end of regular meeting.
- 5) Approval of Agenda: Regular Commission Meeting Agenda July 19, 2023.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Agenda July 19, 2023 be approved as amended. CARRIED

- 6) Approval of Minutes: Regular Commission Meeting minutes June 21, 2023.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the minutes of the Regular Commission Meeting minutes June 21, 2023 be approved as circulated. CARRIED

- 7) Business arising from the Minutes:
 - A. Commissioners would like to see a little more detailed minutes and possibly a colour coded spreadsheet of tasks - Clerk to put that together.
 - B. Wheelchair lift – approval has been granted to go ahead with the wheelchair lift and 2 accessible button operators in existing EAF grant - Clerk to order.
 - C. Paving repairs to parking lot – Bowlby Paving has offered to patch the civic parking lot in exchange they will be added to the RibFest sponsor list.
 - D. Banners 2.0 - Plan with 7Arts to go ahead with another 12 banners. Include community interests like Aikido, Acadian, First Nations, Francophone, soccer, festivals. The new banner announcement will be made at Ribfest with art submission date to be November 18 to keep with a plan to receive and install new banners approximately May 2024. Meeting with 7Arts and some community groups to be set up to discuss further.

8) Reports:

- a ANSV: Commissioner Banks, contact information has been updated. CT will forward information to Commission when received.
- b Audit Committee: Commissioner Sealby
- c County of Kings: Building & Development Statistics June 2023
- d Greenwood Water Source Committee: Commissioner Harty
- e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby will discuss a walk-through assessment of the civic building and get ideas for a new building from Katie McArthur.
- f Physicians Recruitment & Retention Committee: Commissioner Harty, continuing a focus on retention, welcoming new physicians and their families into the community.
- g REMO: Commissioner Sealby, fires and weather have been the big issue, preparedness for disasters, evacuations.
- h Soldiers Memorial Hospital Foundation Report: Louise Banks

9) List of outstanding items

- a) Left turn lane Bridge St and Central Ave – partly completed, more painting required.
- b) Crosswalk flashing beacons and painting.
- c) Accessibility Grant – approval granted to add wheelchair lift and 2 accessible door buttons. Ordered.
- d) Soccer field lighting – waiting on quote.
- e) AVRCE sidewalk in front of Dwight Ross Elementary. The damaged area is not on AVRCE land. Quote for repair to sidewalk received and accepted.
- f) Wood fiber – due week of July 17.
- g) Playground equipment – Scott Chisholm is ready to install.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as of July 14, 2023. Commissioner Sealby would like to see a column added that shows percentage of budget used. CT will add.

MOVED/SECONDED by Commissioners SEALBY/HARTY that the July 14, 2023 Comparative Income Statement be approved with the addition of \$2500 for banners. CARRIED

- 11) Asset Management: Commissioner Sealby would like to have staff trained or hired in the future.
- 12) SAGE Software training: CT to purchase the training with one year to complete.

- 13) Crosswalk flashing beacons and painting: We have approval by NS Public Works for flashing beacons at Planes View and Central. Formal acceptance of costs and work is required to begin work with the goal of having it completed prior to the start of the school year.

MOVED/SECONDED by Commissioners SPINNEY/SEALBY that VOG accepts the terms laid out in Doug Pulsifers email dated July 19, 2023, the VOG agrees to the costs including the additional \$3000 for crosswalk zebra paint at Planes View and Central Ave. CARRIED

- 14) Accessibility Assessment: Katie MacArthur site assessments for accessibility certification to be scheduled by Commissioner Sealby.
- 15) Canada Day update: Final costs were within budget and well received by all that attended. Rain made it difficult, but all planned events took place including Bounce Kingdom activities, live music and the fireworks display in partnership with Village of Kingston and the Government of Canada.
- 16) Ribfest update: Security, sponsorship, layout, 50/50 all moving forward as planned.
- 17) YMCA Energy Audit: An assessment may be done with VOG being the landlord but not responsible for upgrades. Any upgrades recommended in the audit that the YMCA wishes to go forward with will need prior approval by the Commission as per the lease agreement.
- 18) Public Works Update:
- A. The concrete pad is in for basketball set, backboard is in, wood fiber is being delivered, Scott Chisholm will be installing swings and slide structure, George Hutt is to supply Clerk with a quote for the excavating work and will have everything completed by August 30th. Put up signage to close park during construction.
 - B. Civic parking lot pavement repairs will be completed prior to RibFest by Bowlby Paving.
 - C. Pineview and Bowlby is due to have baby swing sets installed. George Hutt will start work on installation while waiting for wood fiber.
 - D. Family emergency – PW casual off July 24 to 27.
 - E. Field liner needs repairing, no replacement parts are available. PW need a new field liner, the old one needs repair and is not worth fixing. Jamie Ogilvie from Public Works explained the condition and reasons for VOG to purchase a liner for the soccer field. It is part of soccer field upgrading.
- 19) Correspondence:
- a. Brian Hirtle -- re: gardens, beautiful job on gardens this year, Argus Dr is very well done.
 - b. Fall debenture. Not required at this time.
 - c. Leslie Stoddart sent information on a new commercial listing for the Commission to consider in the search for a new civic location. It was not suitable.

- 20) Councilors Comments: none present.
- 21) Commissioners Comments: All Commissioners are concerned about the road conditions. Repairs by NS Department of Highways are desperately needed. Commissioner Harty would like to see a meeting organized with NS Public Works/Highways to discuss ways to manage ditches, road patching, shredding. Infrastructure needs to move forward. Commissioner Sealby would like to make sure our systems are safe after the cyber-attack on the Municipality of Kings. There should also be back up for Clerk Treasurer.

Motion to go In Camera by Commissioner SEALBY, Seconded by Commissioner Spinney at 11:26am.

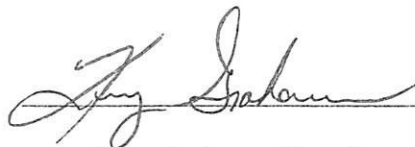
From the discussion the Village of Greenwood will meet with the Village of Kingston to discuss future joint ventures with festivals. A search for additional part-time administrative staff will begin.

Motion to come out of In Camera by Commissioner SEALBY, Seconded by Commissioner Harty at 11:33am

Commissioner SEALBY moved to adjourn at 11:34am.



Brian Banks – Chairman



Kerry Graham – Clerk Treasurer