



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING : MINUTES  
December 13, 2023 @ 9:00 a.m.

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- 1) Call to Order: Chairman Banks called the meeting to order at 9:00am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham; District 4 Councilor Martha Armstrong
- 3) Disclosure of Conflict-of-Interest Issues: none
- 4) Additions to Agenda: none
- 5) Approval of Agenda: Regular Commission Meeting Agenda December 13, 2023.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the AGENDA for the Regular Commission Meeting on December 13, 2023 be approved as circulated. CARRIED

- 6) Approval of Minutes: Regular Commission Meeting minutes November 15, 2023.

There being no errors or omissions CHAIRMAN BANKS declared the minutes of the November 15, 2023 meeting approved.

- 7) Business arising from the Minutes:
  - A. Part time Administrative Assistant – posting out until December 20, 2023
  - B. Public works truck – 2022 GMC was purchased within budget after consultation with public works staff, Commissioners Spinney, Banks and Baker. 2020 CHEV previously discussed had been sold.
- 8) Reports:
  - a ANSV: Commissioner Banks – No report
  - b Audit Committee: Commissioner Sealby – Debbie Springer updated contact info, meetings will begin in January.
  - c County of Kings: Building & Development Statistics
  - d Greenwood Water Source Committee: Commissioner Harty, no report.

e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby has a meeting tonight where the Employment Standard Development Committee report will be reviewed. Commissioner Sealby also has two motions presented.

MOVED/SECONDED by Commissioners SEALBY/BAKER that Greenwood Village Commission approve the proposed budget to be presented at the Joint Accessibility Advisory Committee mtg to be held on December 13 2023 at 7pm in the County of Kings Municipality Chambers. CARRIED

MOVED/SECONDED by Commissioners SEALBY/HARTY that the Village of Greenwood Commission approve their proportional share of \$3025 from thew 24/25 JAAC budget. CARRIED

f Physicians Recruitment & Retention Committee: Commissioner Harty reports there are 4438 residents on the wait list for a doctor in our area which is down from previous. There is a young doctor currently being recruited from Ontario and a list of physicians available is being created.

g REMO: Commissioner Sealby discussion around winter impact and climate change continues.

h Soldiers Memorial Hospital Foundation Report: L. Banks

9) List of outstanding items

- a) Rocknotch sidewalk – delayed due to consultations with First Nations.
- b) Accessibility Grant – wheelchair lift – Building permit, Fire Marshal, Engineering inspections complete, equipment is ordered.
- c) Soccer field lighting – Lighting invoice received. To be paid in full to place order. Poles on back order.
- d) NS Department of Environment and Climate Change complaint – Letter out regarding 2024 Ribfest inspector.
- e) 2<sup>nd</sup> Annual Ribfest Planning – In progress, date confirmed. July 26, 27 and 28, 2024. Clerk has booked children’s activities, some vendors and musicians, Lunns Mill is booked for licensed area, currently looking for headliner.
- f) Banners 2.0 – in progress
- g) Staff evaluations – Casual is being evaluated by PW
- h) Curb/landings at crosswalks – on hold until more is known about Whittington crosswalk upgrades, Doug Pulsifer.
- i) New building design plan – First draft presented.
- j) Village clothing – revisit spring 2024
- k) Topsoil and seeding Planes View and Fales River Parks – PW to complete work spring 2024.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as of December 8, 2023 59% of budget spent to date.

MOVED/SECONDED by Commissioners SEALBY/HARTY that the December 8, 2023 Comparative Income Statement be approved as circulated. CARRIED

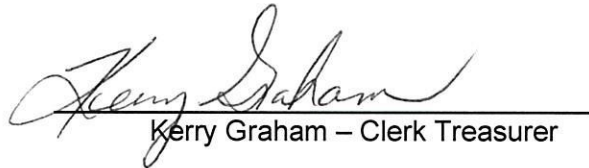
- 11) Cost of Living Increases: To be discussed in coming budget meetings and implemented April 1, 2024.
- 12) Holiday Office Hours: Office to be closed December 22, re-opening January 2, 2024. PW to remain operational.
- 13) Electrical Panel/Soccer Shed: VOG will need a shed for soccer field lighting, electrical panel and additional storage. Clerk provided 2 quotes.
- 14) Civic Building Draft: Gary Morse provided a rough draft design. Changes discussed include higher center with taller windows, front entrance doors to line up with each other, no need for cubby beside entry, Berwick Dental entry example, all 36" door openings minimum, utility sink.
- 15) Administrative Assistant: Posting is still out for a few more days. 34 out of country resumes were received along with 14 local applicants. Commissioner Sealby and Harty will go over resumes on December 21 to short list for interviewing. Clerk will set up interviews for January 3 and 4, 2024.
- 16) Clements Park: DND notified VOG that our leases for the land will not be renewed as that land is in the process of being divested for security reasons. VOG has questions around who will be liable for the sidewalks, bench/waste receptacle areas as we currently hold liability insurance and maintain those areas for the residents of VOG. Once leases expire, VOG will not be liable or responsible for safety and upkeep.
- 17) Public Works:
- a. Demaine Excavating is to haul some left-over pea gravel to Pine View and Bowlby parks and dispose of the balance. They will also take a few more loads of wood fibre to Fales River.
  - b. Commissioners want Public Works to install Pineview and Bowlby baby swing sets before Christmas. The weather is still good, no frost in the ground and Scott Chisholm met with PW in the fall twice to provide guidance to install. Written instructions will be requested today and sent to PW.
  - c. Matt Morse is off for 6 weeks, casual will be scheduled to replace for minimum 4 hours per day. Clerk to purchase get well card and gift.

- 18) Correspondence: none
- 19) Councilors Comments: Audit committee member is needed. The planning advisory committee meets monthly. Bowlby Paving zoning change request was approved. There will be a public hearing on Jan 2, 2024.
- 20) Commissioners Comments:

Commissioner Baker motioned to adjourn at 10:47am

Next Regular Commission meeting will be January 17, 2024.

  
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Brian Banks - Chairman

  
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Kerry Graham – Clerk Treasurer