



VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

APRIL 19, 2023 @ 9:00 a.m.

- 1) Call to Order: Chairman Banks called the meeting to order at 8:55am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham; Councilor Martha Armstrong; Village of Kingston Chairman Wayne Fowler; Katie MacArthur – Accessibility Coordinator for the County of Kings; VOG Public Works Staff Jamie Ogilvie and Matt Morse
- 3) Disclosure of Conflict-of-Interest Issues: None
- 4) Additions to Agenda: Village of Kingston Chairman Wayne Fowler presentation following Item 5.
- 5) Approval of Agenda: Regular Commission Meeting Agenda April 19, 2023.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the agenda be approved as circulated.
CARRIED

- 6) Village of Kingston Chairman Wayne Fowler: Expressed interest in the Village of Kingston supporting VOG's upcoming RibFest either through a partnership or sponsorship. As a VOG business owner also offered support from Greenwood Auto Sales and discussed issues they are having connecting to sewer at the new location.
- 7) Approval of Minutes: There being no errors or omissions Chairman Banks declared the Regular Commission Meeting minutes March 15, 2023 approved as circulated.

8) Business arising from the Minutes:

- A. Date and meeting space for AGM – New Beginnings has been booked for June 14, 2023, 3pm to 10PM AGM to begin at 7pm
- B. Soccer field lighting - Black and MacDonald has come to quote on lighting installation. Base will have survey of field completed by the end of April. We are waiting on the survey to move forward on this.
- C. Dwight Ross sidewalk repairs. – CT is expecting a letter from AVRCE

- D. Katie MacArthur – Accessibility Coordinator for the County of Kings will be coming to address the Commission at 10:15am.
- E. YMCA’s new lease has been accepted and signed. It began on April 1, 2023
- F. Uplands Trail Plan has been put out on display in the village office.

9) Reports:

- a ANSV: Commissioner Banks - Houston Government supports Truro/Colchester region’s Growing Population. Villages were not mentioned in the Sustainable Services Growth plan. Chairman Banks will send a letter asking for clarification on whether villages are included in the available funding.
- b Audit Committee: Commissioner Sealby discussed the Interim Control Letter.
- c County of Kings: Building & Development Statistics March 2023
- d Greenwood Water Source Committee: Commissioner Harty. Spring meeting.
- e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby reported on a meeting with the County regarding Public Transit accessibility. How accessible are our bus stops, snow clearing, general maintenance. Design in VOG seems pretty good.
- f Physicians Recruitment & Retention Committee: Commissioner Harty updated on continued good work on retention.
- g REMO: Commissioner Sealby reports there are new updated responsibilities and terminology coming soon. We will add to our policy and procedures manual once Commissioner Sealby has a copy.
- h Soldiers Memorial Hospital Foundation Report: L Banks report was distributed electronically.

10) List of outstanding items

- a) Left turn lane Bridge St and Central Ave – spring 2023.
- b) Coronation Village Tea Party – Everything is on track and ready for the celebration.
- c) Artwork and Banner printing (7Arts/Banner King) – Plan with Public Works and 7Arts to unveil the first banner on May 3rd. at 1pm with the balance to be installed by the Tea party on May 7th.

Commissioner Sealby introduced Katie MacArthur Accessibility Coordinator for the County of Kings who spoke about what her role is and how she can help VOG address any accessibility challenges in training, planning, upgrading. She will work with us in designing accessible trails, buildings, parks, signs, and transit. Katie will be coming back to do some training and accessibility audits.

- d) 2022/2023 Accessibility Grant - Wheel Chair lift quotes, CT to request another for the daycare entrance closer to accessible washroom.
- e) Budget and Strategic Planning – in progress
- f) Public Hearing held on April 4, 2023 – Commissioner Sealby provided the update.

NEW BUSINESS:

- 11) Financial update: Comparative Income Statement as of April 14, 2023

MOVED/SECONDED by Commissioners SEALBY/HARTY that the April 14, 2023 Comparative Income Statement be approved as circulated. CARRIED

- 12) Whittington and Rocknotch Crosswalks: Department of highways to do studies on Whittington crosswalk to see if flashing lights can be installed and look at a crosswalk near Rocknotch Rd on Central Ave.

- 13) Tax Program Kingston Library: Is looking for VOG's support in extra hours being assigned to the Kingston Library to keep up with the demand since the closing of the 14 Wing Library. Chairman Banks will send a letter to the Chief Administrator of the AVRL in support.

- 14) Parks Plan: Fales River will have unsafe equipment removed as soon as possible. Swings and climbing structure will remain CT will investigate availability and cost of a small slide/play structure. Planes View new swing set and will be installed after prep and wood fiber is completed. A new basketball set at a lower height has arrived and is to be installed asap. Clerk to post an update on Facebook so residents know what is happening in their parks.

- 15) Truro Buzz: CT Kerry Graham met with Alicia Simms of the Truro Buzz in March to discuss any needs VOG may have. Proposal was presented.

- 16) Grant Applications:

Municipality of the County of Kings 2023-24 Park, Playground and Trail Grant – March 31, 2023 applied for \$21,500 – wood fiber, accessible entry, small play structure for each Fales River and Planes View parks and to continue maintaining greenspaces and soccer field.

Municipality of the County of Kings 2023-24 Community Festival and Special Events Grant – March 30, 2023 applied for \$1000 toward the Village Tea Party

- 17) Canada Day Celebration: Received approval for grant, FX Fireworks, live music, Bounce Kingdom, Beavertails, food truck all booked.

- 18) RibFest 2023: Greenwood has been approved as a location in the Canadian Professional Rib Fest tour. CT has prepared a presentation for the Commission including 3-day market, live music, beverage tent, 50/50 draw and Rewind 89.3 campaign.

MOVED/SECONDED by Commissioners Baker/Harty to hold a RibFest July 28, 29 and 30th as presented by CT with a maximum budget of \$40,000 with a risk not to exceed \$10,000. CARRIED

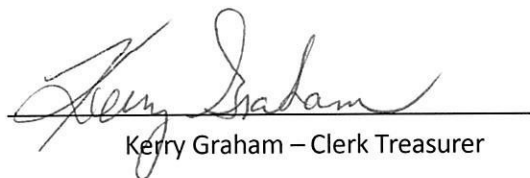
- 19) Truth And Reconciliation Day: September 30, 2023 VOG will provide 2 port-a-potties as requested by Marla Ward of the Defence Indigenous Advisory Group, 14 Wing.
- 20) Glo Development Group Proposal: Clerk Treasurer read proposal regarding a 60 room hotel development in Greenwood. Looking for land and support of 14 Wing. The team will be visiting Greenwood in June and would like to coordinate a meeting with us.
- 21) Public Works Update: Jamie and Matt discussed the plan to install banners, what is required for Tea Party, RibFest and Canada Day. Will contact George Hutt for preparing parks for wood fiber and removal of unsafe equipment.
- A. New swing set has been picked up, two swing sets are powder coated, basketball set ready to install.
 - B. Replacement of lighting in entrances, washrooms and vent for upstairs staff washroom has started.
- 22) Correspondence: None
- 23) Councillors Comments: County passed budget with no change to rates. A councillor has resigned so there will be an upcoming election to fill the seat. There will be a District 4 Community meeting April 26, 7pm at the Kingston Firehall.
- 24) Commissioners Comments:

Move to adjourn by Commissioner Baker at 12:28 pm

Next Regular Meeting is scheduled for 9am May 21, 2023



Brian Banks – Chairman



Kerry Graham – Clerk Treasurer