



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: Minutes  
April 17, 2024 @ 9:00 a.m.

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- 1) Call to Order: Chairman Banks called the meeting to order at 9:02 am
- 2) Present: Commissioners Brian Banks (Chair); Robert Sealby (Vice Chair); Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham; Administration Assistant Grace Dunham; MLA Chris Plamer
- 3) Disclosure of Conflict-of-Interest Issues: None
- 4) Additions to Agenda: Approval of budget meeting for 2024- 2025

MOVED/SECONDED by Commissioners SEALBY/SPINNEY

- 5) Approval of Agenda: Regular Commission Meeting Agenda April 17, 2024.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the AGENDA for the Regular Commission Meeting on March 20, 2024, be approved as amended.

- 6) Approval of Minutes: Regular Commission meeting MINUTES March 20, 2024.

Chairman Banks declared the MINUTES from the March 20, 2024 Regular Commission meeting approved as circulated.

- 7) Business arising from the Minutes:

- A. The Rocknotch lift station and sewer project is on hold until the County of Kings have a plan in place for acquiring the land needed for the project. VOG will prioritize other projects as per the Strategic Plan until the County is further along.
- B. Strategic Plan Graphics - In the progress

- 8) Reports:

- a ANSV: Commissioner Banks reports there will be committee discussions to plan for hiring and funding an Executive Director.
- b Audit Committee: Commissioner Sealby – Jason Haughn's report has been taken into consideration and the committee will discuss it further.
- c County of Kings: Building & Development Statistics
- d Greenwood Water Source Committee: Commissioner Harty – no report
- e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby – No Report
- f Physicians Recruitment & Retention Committee: Commissioner Harty – Meeting on April 18<sup>th</sup> via Zoom

g REMO: Commissioner Sealby discussed DNR wildfire safety, fire smart Canada, Emergency volunteer registry, 25 shelters.

9) List of outstanding items

- a) Rocknotch/KFC sidewalk – Brad Carrigan COK, WSP Project 191-12730-00 CT to advise Commissioner Spinney when there will be a meeting with WSP.
- b) Soccer field lighting – In progress.
- c) 2<sup>nd</sup> Annual Ribfest Planning – In progress.
- d) Banners 2.0 – In progress.
- e) Curb/landings at crosswalks – KFC sidewalk.
- f) New building design plan – On hold
- g) Village clothing – revisit spring 2024 – Safety gear for the public works guys when needed & safety course.
- h) Shed/Bandstand build – In progress.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement.

Moved/Seconded SEALBY / SPINNEY to approve the April Financial update.

- 11) Shed/Bandstand: New quotes for the construction of the shed/bandstand and modification to Canadell stage order for approval.

- Bandstand modifications to order commissioners agreed on no new motion.
- Shed no new motion to change contractor when staying in the approved amount.

- 12) Fence Quotes: Options, replace what is down for the shed/bandstand, add the 10' height that is recommended near the parking lot with a new 12' gate at the building, removing the old one. Replace all 4' heights as a minimum of 6' is recommended for soccer fields, especially running along a driveway.

MOVED/SECONDED by SEALBY/HARTY to accept the quote as submitted by Citadel Fencing to replace all three described sections of soccer field fencing with required 6' and 10' heights.

- 13) Physicians Recruitment and Retention Banners: CT has emailed Ann Crowell requesting a proposal for the commission's approval for any banners that would be purchased and displayed in Greenwood. Commission Harty confirms full details are not currently available, the plan is only in the investigation stage.

- 14) AGM date: June 18, 2024, at 6 pm, at New Beginnings Center.

- 15) Commissioner Terms Ending: Commissioners Robert Baker, Darrell Spinney, and Dale Harty's terms are ending in June 2024.

Bob Baker – will seek re-election for a two-year term, till 2026.

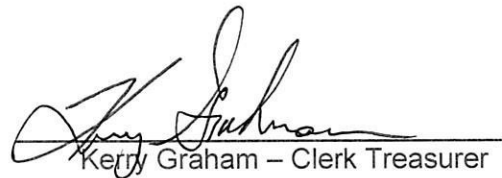
Dale Harty – due to other commitments is undecided on a three-year term re-election.

Darrell Spinney – will seek re-election for a three-year term, till 2027.

- 16) Market on the Village Green: Sherry Wood has requested approval for a Canada Day Vendors Market in the Civic field. They would also like to look at a more frequent markets for 2025 focused on supporting local exhibitors and bringing in business from the local area during weekends in the field.
- 17) Public Works Update: Task list provided.
- a. Who will design and build the Bridge St Garden bed? Contractor or PW
  - b. Balsor plow frame and salter quotes – Commission agreed to go ahead with both.
- 18) Correspondence:
- a. Jason Haughn’s letter – Robert Sealby: would like to have someone hired for the accounting, would like to see 3 people on the committee in the future.
  - b. Jasmine Boudreau - Clement’s lease renewal: With the village of Greenwood the first license is to repair and maintain a sidewalk located at Commons Parks with a term of first of April 2019 to 31 March 2024. DOJ lawyer can amend the license to add mowing snow and ice removal permissions. These amendments have also been authorized by the OSI and will complete the work on this file and send the license renewals for signatures.
  - c. Vendor offering for Ribfest – The commission has concerns and would like more info.
- 19) Councilors Comments: None Present
- 20) MLA COMMENTS: MLA Chris Palmer discussed what has been happening in the legislature recently and brought good news on funding for one of the main sections of road in the Village. MLA Palmer will be bringing Premier Tim Houston for a tour of VOG in May.
- 21) Commissioners Comments: Commissioner Sealby would like to start receiving a draft of the minutes 2 weeks before the next meeting.

Next Regular Meeting May 22, 2024 at 9 a.m.

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Brian Banks - Chairman

  
Kerry Graham – Clerk Treasurer