



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

### REGULAR COMMISSION MEETING: MINUTES

July 17<sup>th</sup>, 2024 @ 9:00 a.m.

- 1) **Call to Order:** Chairman Banks called the meeting to order at 8:56 am
- 2) **Present:** Chairman Banks; Commissioner Sealby (Vice Chair); Commissioners Baker; Colbourne, Spinney, Clerk-Treasurer Kerry Graham; Administration Assistant Grace Dunham, Councilor Armstrong
- 3) **Disclosure of Conflict-of-Interest Issues:** None
- 4) **Additions to Agenda:** Correspondence from Justine Ridgeway from July 17<sup>th</sup>
- 5) **Approval of Agenda:** Regular Commission Meeting Agenda July 17<sup>th</sup>, 2024.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the AGENDA for the Regular Commission Meeting on June 19<sup>th</sup>, 2024, be approved as amended.

- 6) **Approval of Minutes: Regular** Commission Meeting minutes May 22<sup>nd</sup>, 2024.

There were no errors or omissions, and the MINUTES for the Regular Commission Meeting on July 17<sup>th</sup>, 2024, were declared approved as circulated.

- 7) **Business arising from the Minutes:**
  - a. Clerk to order HWY signs – Done
  - b. PW to do street sweeping – Not large enough, CT to speak to Kingston on co-contract & procedure
  - c. Clerk to source 8 new boardroom chairs – In the process
- 8) **Reports:**
  - a. ANSV: Commissioner – ¼ Forward to commission code of conduct was accepted 100% by the minister
  - b. Banks Audit Committee: Commissioner Sealby - None
  - c. County of Kings: Building & Development Statistics – June 2024
  - d. Greenwood Water Source Committee: Motion to appoint commissioner Baker–Sealby motioned Spinney seconded
  - e. Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby – did not attend
  - f. Physicians Recruitment & Retention Committee Grace: Getting caught up, meeting Thursday 18<sup>th</sup>
  - g. REMO: Commissioner Sealby: Recent water and heat issues, Municipality responsible for sending alerts, vulnerable person registry, next meeting in September
  - h. Soldiers Memorial Hospital Foundation Report: No Report

9) **List of outstanding items**

- a. Rocknotch/KFC sidewalk – WSP Project 191-12730-00 – Speak to someone higher up, to get it updated to get it up for tender.
- b. Soccer field lighting – Official “Lighting of the Field” ceremony on July 19 at 9 PM. Clerk has arranged for TJ’s Food truck, Beavertails, guest speakers during a break between two games of the Amanda Forster’s Memorial Tournament.
- c. 2nd Annual Ribfest Planning – In progress.
- d. Banners 2.0 – Ready to install – Clerk will organize another first flag ceremony with 7Arts. Need a date.
- e. Curb/landings at crosswalks – KFC sidewalk on hold due to sidewalk plan.
- f. New building design plan – On hold
- g. Village clothing – Clerk providing links to Commissioners
- h. Shed/Bandstand build – To be complete by July 19th
- i. Soccer Field Fence – Completed this week, blackout arrived.
- j. Clerk to source 8 new boardroom chairs
- k. HWY Sign installation – Jeff and Jamie picked up in Bible Hill on July 5, 2024.
- l. Waste sorting stations – 3 ordered from Timbertec

**New Business:**

10) **Financial update:** July 15, 2024, Comparative Income Statement circulated. Carried on July 17<sup>th</sup> a unanimous motion was reached by Sealby/Baker Moved to inform the decision of the commission that we follow the 2011 agreement that we follow in overhold 2023. CARRIED

Moved/Seconded Sealby/Colbourne to approve the July 15, 2024, Financial update.

11) **AGM and Welcome New Commissioner:** Commissioner Rodney Colbourne was sworn in by Councilor Armstrong at the AGM on June 25, 2024, to replace outgoing Dale Harty along with the reappointed Commissioners Spinney and Baker. Commissioners Banks and Sealby were nominated for and accepted as Chair and Vice-Chair

12) **Canada Day Celebration:** Accounting and report provided by CT

13) **Land Use Proposal:** Currently zoned Commercial, 752 Central Avenue, Greenwood purposes to legalize a 4-unit multi-unit dwelling and develop a new 4-unit dwelling. The Public Information meeting will be held at the date, time, and location outlined below. Public information meeting Wednesday, July 17, 2024. 6 pm at New Beginnings. – Banks and CT will be attending

14) **Dismantling Race and Hate Act:** Policy updates by Commissioner Sealby – Councilor Armstrong will send Diversity Kings to Sealby.

15) **License Agreements with DND:** Ongoing issues, the “In Camera” meeting was held to discuss on July 12, 2024, to go over license agreements between DND and VOG regarding the usage of land we already have license agreement in place for. The Chair will request a meeting with Real Property to discuss changes to the agreement – was discussed will be delt with during “In Camera”

**16) Public Works Update:** The task list is not updated; Matt Morse is on vacation.

- a. Summer vacations and medical leaves have slowed progress.
- b. Poison ivy was sprayed by Fales River public space.
- c. Grading and gravel for parking lot – quotes received.
- d. Plumbing issue in Civic building was identified and YMCA daycare has been notified and addressed. – VOG clean outs, get plumber to scope.
- e. Safety Issues in PW yard with Daycare – children being taken by staff to play in the PW yard.
- f. The temporary Pole for the festival meter was built on short notice.
- g. Accessible outside painting has been completed.
- h. Old PW truck is off the road due to hitting a pothole and breaking a cross member. – framework getting done on the truck.
- i. Three Bat houses have been purchased to go up around the village. Social media coverage will follow.

**17) Correspondence:**

**18) Councilors Comments:** - By law for deed transfer tax. PACE program heat pumps, Insulation finance on taxes.

**19) Commissioner Comments:**

Motion to adjourn the meeting 11:05 am By Vice–Chair Sealby

Next meeting August 21st, 2024



Brian Banks - Chairman

Kerry Graham – Clerk-Treasurer