



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

March 19, 2025 @ 9:00 a.m.

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- 1) **Call to Order:** Chairman Banks called the meeting to order at 9:02am
- 2) **Present:** Chairman Banks, Commissioners Spinney, Colbourne, and Baker, Clerk-Treasurer Kerry Graham, Administrative Clerk Lindsay Ahearn, Jason Haughn  
VIA Teams: Vice-Chair Sealby
- 3) **Absent:** N/A
- 4) **Disclosure of Conflict-of-Interest Issues:** None
- 5) **Additions to Agenda:** None
- 6) **Approval of Agenda:** Regular Commission Meeting Agenda March 19, 2025.

MOVED/SECONDED by Commissioners BAKER/SPINNEY that the AGENDA for the Regular Commission Meeting on March 19, 2025, be approved. CARRIED

- 7) **Approval of Minutes:** Regular Commission Meeting minutes February 27, 2025.

It was MOVED/SECONDED by SEALBY/COLBOURNE to approve the MINUTES for the Regular Commission Meeting on February 27, 2025 as amended. CARRIED

- 8) **Business arising from the Minutes:**
  - a. Beaver Dam update - The Village CT is working with the Department of Natural Resources, contract signed.
- 9) **Reports:**
  - a. ANSV: Chairman Banks
  - b. County of Kings: Building & Development Statistics - circulated
  - c. Greenwood Water Source Committee: Commissioner Bob Baker – no report

- d. Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby – Discussion of needing audible crosswalks in Village for safety for those with Vision loss.
- e. Physicians Recruitment & Retention Committee: Lindsay Ahearn – no report
- f. REMO: Commissioner Sealby – no report

10) **List of outstanding items**

- a. PW - Banners 2.0 – Ready to install, first banner to be up at May 9<sup>th</sup> event.
- b. CT New building design plan – in progress, meeting to be scheduled with commission and plan developer to discuss design plan
- c. CT Village clothing – in progress.
- d. PW - Waste sorting stations –install, pour 3 pads.
- e. PW - Bat Houses
- f. PW - Ribfest Hwy sign installation
- g. CT sourcing pet waste disposal signs. – 12 on order.
- h. Sewer line clean outs - Civic building, scoping has been done, waiting on a weather to improve and frost to be gone
- i. CT Civic Field Grant – requested quotes for proposal
- j. CT Victoria Day Picnic in the Park – Bouncers booked, petting zoo, food trucks.
- k. CT Canada Day fireworks – in progress
- l. CT Ribfest – booking vendors, musicians, submitting applications for permits and has started to advertise the dates. July 25, 26 and 27, 2025. New layout purposed
- m. Apple Blossom Market and Food Truck Event – June 1<sup>st</sup>, 2025

**New Business:**

- 11) **Comparative Income Statement** – Updated March 11, 2025.  
MOVED/SECONDED by Commissioners BAKER/SPINNEY that the COMPARATIVE INCOME STATEMENT dated March 11<sup>th</sup>, 2025 as circulated be approved. CARRIED
- 12) **Presentation of 2025/2026 Budget** – for approval  
MOVED/SECONDED by Commissioners SEALBY/COLBOURNE that the 2025/2026 BUDGET as circulated be approved. CARRIED
- 13) **YMCA:** CT has prepared a Lease update and sent to YMCA for review.
- 14) **Pat Nixon- Community Shredding Event:** Request for partnership to share cost of event presented – VOG support for partnership in Shredding event approved as requested.

- 15) **Public Works Update:** Task list updated - Commissioner COLBOUNE will meet with all PW staff to discuss task tracker progress. CT to set up the date and time.
- Current count of village waste receptacles – 25 waste receptacles in use around the village, 3 new stations to be installed
  - CT has booked all PW staff for Fall Protection Training – April 24, 2025 and Chainsaw Safety Awareness – May 14, 2025.
- 16) **Correspondence:** None
- 17) **Councilors' Comments:** Jason Haughn - Municipal Advisor, Governance and Advisory Services, Department of Municipal Affairs joined the meeting to observe, gave an update from his office and some suggestions around funding opportunities for a new community space/emergency shelter building.
- 18) **Commissioner Comments:**  
Commissioner BANKS shared information on the mandatory Elected Official training for the Code of Conduct. To be completed by each Commissioner by April 30, 2025.

At 10: 05am Commissioner BAKER motioned to adjourn

The next Regular Commission meeting will be held on April 16, 2025, at 9am.

  
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Brian Banks – Chairman

  
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Kerry Graham – Clerk-Treasurer