



VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

June 18th, 2025 @ 9:00 a.m.

- 1) **Call to Order:** Chairman Banks called the meeting to order at 8:59am
- 2) **Present:** Chairman Banks, Vice Chair Sealby, Commissioners Spinney, Baker and Colbourne (virtually), Clerk-Treasurer Kerry Graham, Administrative Clerk Lindsay Ahearn, and Brenna Schneider of Palmer Doherty
- 3) **Absent:** none
- 4) **Disclosure of Conflict-of-Interest Issues:** None
- 5) **Additions to Agenda:** Approval of Special meeting minutes 7b and in camera meeting at item 19.
- 6) **Approval of Agenda:** Regular Commission Meeting Agenda June 18, 2025.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the AGENDA for the Regular Commission Meeting on June 18, 2025, be approved as amended. CARRIED
- 7) **Approval of Minutes:** Regular Commission Meeting minutes May 21, 2025.

MOVED/SECONDED by Commissioners, SEALBY/SPINNEY that the MINUTES for the Regular Commission Meeting on May 21, 2025 be approved. CARRIED
- 7b) **Approval of Minutes:** Special Commission Meeting minutes June 2nd, 2025 at 2pm approved.
- 8) **Business arising from the Minutes:**
 - a. CT ordered indoor flag poles- shipped
 - b. CT AGM preparations- speakers and location have been confirmed. Advertisements are out. CT to handle set up an refreshments day of.
- 9) **Palmer Doherty Presentation** – Building plan updated to reflect changes made at previous meeting with Palmer Doherty.

MOVED/SECONDED by Commissioners BAKER/SEALBY to proceed with progress on preparations of the new building.
- 10) **Reports:**

- a. ANSV: Chairman Banks-annual meeting coming up in September.
- b. County of Kings: Building & Development Statistics- Distributed
- c. Greenwood Water Source Committee: Commissioner Bob Baker-no report
- d. Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby- updates to the agreement on who can be representatives from villages.
- e. Physicians Recruitment & Retention Committee: Lindsay Ahearn- Things are looking positive for the recruitment aspect and changing focus to retention.
- f. REMO: Commissioner Sealby- no report

11) **List of outstanding items**

- a. CT New building design plan – in progress.
- b. CT Sewer line clean out – Work completed June 11th and 12th
- c. CT Canada Day fireworks – July 1st in progress.
- d. CT Ribfest – July 25, 26, 27th planning in progress.
- e. AC Website Updating – Administrative Clerk scheduled training to further progress website updating.
- f. CT Central Ave Sidewalk project – tender package is ready to go out.
- g. Village Clothing – casual shirts to be purchased for events and reflective vest for PW.

New Business:

12) **Comparative Income Statement:** June 16, 2025 circulated.

MOVED/SECONDED by Commissioners SEALBY/COLBOURNE that the COMPARATIVE INCOME STATEMENT updated on June 12, 2025, be approved, carried.

13) **Grant Civic Field Upgrades** – quote sent in for provincial approval. Quote requested for Labyrinth installation. Template to be ordered with design layout that will be dual purpose as used as weed barrier.

14) **Senior Summer Social Partnership** – August 26, 2025 Administrative Clerk met with Village of Kingston to go over plans for the event, and will be present day of.

15) **Public Works Update:** Task list updated June 16, 2025 circulated.

MOVED/SECONDED by Commissioners BAKER/SPINNEY that the PUBLIC WORKS TASK LIST updated on June 17, 2025, be approved.

- 16) **Correspondence:**
A noise complaint was received regarding early morning plowing and equipment related to festivals. CT contacted the county and responded to the residents' concern by email. It is noted that though this is an inconvenience, it is not in violation of a bylaw and is an operational requirement. The resident has been directed to reach out to the Bylaw officer at the County of Kings for further concerns.
- 17) **Councilors' Comments:**
None
- 18) **Commissioner Comments:**
None
- 19) **In Camera Meeting:**
MOVED/SECONDED by Commissioners SEALBY/SPINNEY to go "in Camera" at 10:14am.
- MOVED/SECONDED by Commissioner SEALBY/BAKER to appoint Marian Hill of Marian Hill Law Office as the investigator for the breaches of Code of Conduct as per section 2.17. Carried
- MOVED/SECONDED by Commissioner SPINNEY/SEALBY to amend section 2.17 of the Code of Conduct to add the terms of reference for the investigator. Carried.
- MOVED/SECONDED by Commissioners SEALBY/SPINNEY to come out of "in Camera" at 10:32am.

Commissioner SEALBY motioned to adjourn At 10:39am

The next Regular Commission meeting will be held on July 16th, 2025 at 9am.


Brian Banks - Chairman


Kerry Graham - Clerk-Treasurer