



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

October 21, 2025 @ 6:00 p.m.

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- 1) **Call to Order:** Chairman Banks called the meeting to order at 6:00pm
- 2) **Present:** Chairman Banks, Vice Chair Spinney, Commissioners Baker, Colbourne and Gaudet-Forbes, Clerk-Treasurer Kerry Graham, and Administrative Clerk Lindsay Ahearn, Residents Louise Banks, Laurine Baker, David and Joan Richards, Bill Scott and Joshua Sampson
- 3) **Absent:** none
- 4) **Disclosure of Conflict-of-Interest Issues:** none
- 5) **Additions to Agenda:** none
- 6) **Approval of Agenda:** Regular Commission Meeting Agenda October 21, 2025.  
  
MOVED/SECONDED by Commissioners BAKER/GAUDET-FORBES that the AGENDA for the Regular Commission Meeting on October 21, 2025, be approved as amended.
- 7) **Approval of Minutes:** Regular Commission Meeting minutes September 17, 2025.  
  
There being no errors or omissions, CHAIRMAN BANKS declared the MINUTES for the Regular Commission Meeting on September 17, 2025 approved.
- 8) **Business arising from the Minutes:**
  - A) Raffle draw was presented live on Facebook October 15<sup>th</sup> 1pm. The winning ticket for the pressure washer donated by Easy-Klean is # 04212621. We sold 169 tickets for a total of \$565 raised. The Commission had agreed to donate an additional \$1 per ticket for a total donation to West Dalhousie of \$734. Approval to prepare for distribution to West Dalhousie Community Center.

B) VOG Christmas party has been booked for December 13<sup>th</sup> at the Kingston Fire Hall. Invitations to be sent out

9) **Reports:**

- a. ANSV: Chairman Banks – Villages have agreed to add in an administrative position.
- b. County of Kings: Building & Development Statistics: circulated
- c. Greenwood Water Source Committee: circulated
- d. Joint Accessibility Advisory Committee (JAAC): no report
- e. Physicians Recruitment & Retention Committee: Administrative Clerk reported that there is an increase in Doctors looking to relocate from the USA. Also, they held their welcome event with great success.
- f. REMO: no report

10) **List of outstanding items**

- a. CT New building design plan – CT called Brenna, estimated circulated as per drawing which was passed in prior meeting.
- b. AC Website Updating – Developer was on vacation. AC to follow up now that they are back, some progression made on layouts and collecting of information.
- c. CT Central Ave Sidewalk project – CT to meet this week for a final walk through.
- d. CT Labyrinth – Demaine has resumed construction, electrical rough in complete. Concrete and gazebo contractors on standby.
- e. CT/AC - Village Clothing, has been ordered and to arrive shortly. Sample of new polo shirt was shown to those present.
- f. CT New wreath has arrived at the Legion. A donation as per 25/26 budget has been dropped off. The wreath will be kept there for use on Remembrance Day.

**New Business:**

- 11) **Comparative Income Statement:** October 16, 2025. Circulated.

MOVED/SECONDED by Commissioners COLBOURNE/SPINNEY that the COMPARATIVE INCOME STATEMENT updated on October 16, 2025, be approved.

12) **Village Events:**

1. We have a community gathering "Trunk or Treat" on October 26<sup>th</sup> 2pm to 4pm. We will purchase some candy from the Village to hand out. The VOG Truck to be decorated and used in the event.
2. October 31<sup>st</sup> Drop in. Staff will hand out treats to anyone that comes by the office.
3. "Letters to Santa" Community will be inviting letters to be dropped off at the Village office starting November 3<sup>rd</sup> until Dec 5<sup>th</sup> at which time she will deliver them to Canada Post to be responded to by Santa.
4. Christmas Light Up November 29, 2025 4:30pm to 6:30pm. Sobeys to do hot chocolate, Christmas Hamper will be onsite, caroler groups have been invited as well as open to public to join in.

13) **Christmas Schedule:** Office will be closed December 24 and re-open on January 5<sup>th</sup>. Commission meeting for December will remain scheduled at regular time on Dec 17<sup>th</sup> at 9am.

14) **Public Works Update:** Task list updated October 20, 2025 and circulated.

MOVED/SECONDED by Commissioners SPINNEY/BAKER that the PUBLIC WORKS TASK LIST updated on October 20, 2025 be approved.

- New bench for Bridge St is on order.
- Quotes to be requested for removal of some very tall pine trees on Bridge Street due to safety issues once permission is granted. SPINNEY/BANKS are working on contact for permission as it is not our property. PW would also like to hire out to have them removed along with a dangerously dead tree by the sidewalk at Dwight Ross if permission is granted. Due to the height and proximity to the road, PW does not feel comfortable removing.
- Seasonal moves to Casual November 1<sup>st</sup>. Training needs to be booked for winter equipment. Keeping with two weeks' notice for scheduled shifts when casual. Clerk Treasurer to request Lead Hand to book training for all staff that require it for snow removal, winter safety and updated WHMIS, Policy and Procedures, First Aid.
- Amendment to PW job descriptions to include uniform requirements by all PW staff in order for residents to be able to identify when in public.

15) **In Camera:** Commissioner Banks  
MOVED/SECONDED by Commissioners COLBOURNE/SPINNEY that they go into camera at 7:15pm

MOVED/SECONDED by Commissioners COLBOURNE/GAUDET-FORBES that they come out of camera at 7:25pm

CT to relay to Lead Hand modification of duties due to injury. In addition, ask Seasonal Public works to extend to Nov. 30th apart from pre-planned vacation days requested.

16) **Correspondence:** none

17) **Councilors' Comments:** none

18) **Residents Comments:**

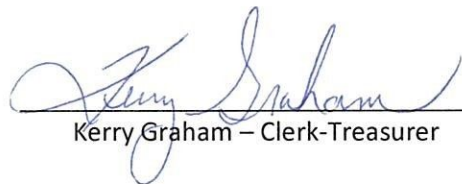
Residents mentioned it has been great to see the soccer field being used. Concerns of speeding in the Britney Ave subdivision were brought up. Chairman Banks requested written complaints be sent to the Clerk Treasurer to forward on to NS Department of Transportation, speed limits are not set by VOG as that is Department of Highways.

19) **Commissioner Comments:** Commissioner Colbourne expressed his thanks for moving the meeting time to 6pm.

Commissioner BAKER motioned to adjourn at 7:36pm

The next Regular Commission meeting will be held on November 19th, 2025, at 9am.

  
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Brian Banks - Chairman

  
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Kerry Graham – Clerk-Treasurer