



## VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

May 21, 2025 @ 9:00 a.m.

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- 1) **Call to Order:** Chairman Banks called the meeting to order at 9:01am
- 2) **Present:** Chairman Banks, Vice Chair Sealby, Commissioners Spinney, Colbourne (Departed at 10:55am), and Baker, Clerk-Treasurer Kerry Graham, Administrative Clerk Lindsay Ahearn, and Matt Morse (Arrival 10:34am, departed at 10:48am)
- 3) **Absent:**
- 4) **Disclosure of Conflict-of-Interest Issues:** None
- 5) **Additions to Agenda:**
- 6) **Approval of Agenda:** Regular Commission Meeting Agenda May 21, 2025.  
  
MOVED/SECONDED by Commissioners SEALBY/ SPINNEY that the AGENDA for the Regular Commission Meeting on May 21, 2025, be approved. CARRIED
- 7) **Approval of Minutes:** Regular Commission Meeting minutes April 16, 2025.  
  
There being no errors or omissions, Chairman BANKS declared the MINUTES for the Regular Commission Meeting on April 16, 2025 approved. CARRIED
- 8) **Business arising from the Minutes:**
  - a. Dumping site at Planes View- Multiple complaints by residents. Valley Waste has a file open and working towards a solution to the issues.
  - b. YMCA lease is signed and approved
  - c. Website- Administrative Clerk is working with IT to update and re-format the current webpage hosted in correlation with AMANS.

9) **Reports:**

- a. ANSV: Chairman Banks- Meet with Ministers to bring awareness to ANSV, topics discussed included process for creating bi-laws, borrowing money and gas tax
- b. County of Kings: Building & Development Statistics
- c. Greenwood Water Source Committee: Commissioner Bob Baker
- d. Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby- Discussion on proposal for alternative of representative attending the meetings vs just commissioners.
- e. Physicians Recruitment & Retention Committee: Lindsay Ahearn
- f. REMO: Commissioner Sealby- Amendment purposed and approved to Emergency plan regarding winter storms for ice and snow activation. Discussion of bringing awareness to the Vulnerable Person Registry

10) **List of outstanding items**

- a. CT New building design plan – in progress.
- b. CT Village clothing – in progress
- c. CT Sewer line clean out - Civic building. Quote received, scoping has been done, work has begun. To be completed before mid-June.
- d. CT Civic Field Grant – requested quotes for proposal in progress.
- e. CT Victoria Day Picnic in the Park – Review of event, well attended and came in under budget.
- f. CT Canada Day fireworks – July 1<sup>st</sup> in progress.
- g. CT Ribfest – July 25, 26, 27<sup>th</sup> planning in progress.
- h. Apple Blossom Market and Food Truck Event – June 1<sup>st</sup>, 2025
- i. CT Central Ave Sidewalk project – in progress, will meet Rick Hansen accessibility standards. Tender going out.

**New Business:**

11) **Comparative Income Statement** – May 15, 2025

MOVED/SECONDED by Commissioners SEALBY/BAKER that the COMPARATIVE INCOME STATEMENT updated on May 15, 2025, be approved.

- 12) **Balcony and Covered Parking Issue:** Quote received and approved  
*MOVED/SECONDED by SEALBY/COLBORNE That the Village of Greenwood Commission accept Rick Balsor Welding quote for the repair of the balcony as submitted May 21, 2025. CARRIED*
- 13) **New Flags for Office and Flag Policy:** Commissioner Colbourne investigated new indoor flag poles for the office, CT to order from the flag shop. Flag Policy, through discussion it was decided to continue with status quo, PW Lead hand to continue monitoring the Municipality of the County of Kings flag lowering and follow suit.
- 14) **Audit Committee Policy:** Commissioner Sealby discussed increasing the responsibility for an Audit Committee. He proposed drafting a change to the present Audit Committee policy to include auditing both fiscal and performance objectives for staff and commissioners. In addition to the MGA, financials, minutes and policies posted on the website, monthly and annual public meetings and performance reviews this would provide a more tangible accountability system to the public. The Audit committee now has a stipend paid to members to attend as laid out in the 2025/26 budget to attract new members and if the changes were made to the responsibilities, there may be a need for a paid position if workload became too much for just 4 meetings per year.
- 15) **Public Works Update:** Task list updated May 15, 2025 and circulated.

Matt Morse, PW Lead Hand, joined the meeting to discuss with Commissioners the task list and item completion timelines. CT put forward a shout out that had been received to PW staff working on the grounds all the time from a resident on FB Friday, May 16. Bus shelter glass broken CT reported and has been repaired.

MOTION TO GO IN CAMERA 10:56am MOVED/SECONDED by Commissioners SEALBY/SPINNEY Chair to investigate third party review for work relationship resolution. IN CAMERA ended at 11:22am

- 16) **Annual General Meeting:** Audit is scheduled for May 28<sup>th</sup>. AGM date to be June 25<sup>th</sup>, 2025 6:00pm at New Beginning Center CT to advertise, arrange speakers and book meeting room. Terms ending in 2025 - Brian Banks and Robert Sealby. CT will accept nominations in June.
- 17) **Correspondence:** Greg Barr fundraiser Golf Tournament
- 18) **Councilors' Comments:** none present

19) Commissioner Comments: No Comments

Commissioner SEALBY motioned to adjourn At 11:35am

The next Regular Commission meeting will be held on June 18th, 2025 at 9am.

  
Brian Banks - Chairman

  
Kerry Graham – Clerk-Treasurer