



VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

February 18, 2026 @ 9:00am

- 1) **Call to Order:** Chairman Banks called the meeting to order at 8:56am
- 2) **Present:** : Chairman Banks, Vice Chair Spinney, Commissioners Baker, Colbourne, and Gaudet-Forbes, Clerk-Treasurer Kerry Graham, and Administrative Clerk Lindsay Ahearn.
- 3) **Absent:** none
- 4) **Disclosure of Conflict-of-Interest Issues:** none
- 5) **Additions to Agenda:** none

- 6) **Approval of Agenda:** Regular Commission Meeting Agenda February 18, 2026.

MOVED/SECONDED by Commissioners SPINNEY/BAKER that the AGENDA for the Regular Commission Meeting on February 18, 2026, be approved as circulated. CARRIED

- 7) **Approval of Minutes:** Regular Commission Meeting minutes January 21, 2026.

There being no errors or omissions, CHAIRMAN BANKS declared the MINUTES for the Regular Commission Meeting on January 21, 2026 approved.

- 8) **Approval of Minutes:** Special Budget Meeting minutes January 28, 2026.

There being no errors or omissions, CHAIRMAN BANKS declared the MINUTES for the Special Budget Meeting on January 28, 2026 approved.

- 9) **Approval of Minutes:** Special Budget Meeting minutes February 11, 2026.

There being no errors or omissions, CHAIRMAN BANKS declared the MINUTES for the Special Budget Meeting on February 11, 2026 approved.

10) **Business arising from the Minutes:**

- A) YMCA blocks in front of lower level were ordered and to be delivered next week.
- B) CT has contacted TIR to inquire about painting the 3 Village traffic signal control boxes. Commissioners discussed it being themed. Planning to reach out to two different artist for quotes and idea proposals.

11) **Reports:**

- a. ANSV: Chairman Banks- interviewing will take place in Bible Hill.
- b. County of Kings: Building & Development Statistics: circulated
- c. Greenwood Water Source Committee: Commissioner Bob Baker, next meeting March 19, 2026 10am
- d. Joint Accessibility Advisory Committee (JAAC): Lindsay Ahearn- no report
- e. Physicians Recruitment & Retention Committee: Recap sent by Anne Crowell and read by Lindsay Ahearn
- f. REMO: CT Kerry Graham – next meeting March 19, 2026. Minutes will be circulated when received.
- g. Sports Hall of Fame – minutes circulated to Commission as they come in.

12) **List of outstanding items**

- a. CT New building design plan – CT met with representative with the Green Municipal Fund January 20th.
- b. AC Website Updating – AC received an email back from Developer to schedule a meeting about progress. Date TBD.
- c. CT Central Ave Sidewalk project – deficiencies noted, waiting on contractors' response.
- d. CT Labyrinth – CT has met with contractor; project is on hold until weather improves.

New Business:

13) **Comparative Income Statement:** Updated February 12, 2026 and circulated.

MOVED/SECONDED by Commissioners COLBOURNE/GAUDET-FORBES that the COMPARATIVE INCOME STATEMENT updated on February 12, 2026, be approved.
CARRIED

14) **Parks:** Review of the motion carried at the January meeting to increase the park budget. Grant application has been submitted; some equipment has been ordered in the 25/26 budget.

- 15) **2026 Strategic Planning and Budget Meeting:** First and second meetings January 28 and February 11, 2026. Next meeting will follow the March regular commission meeting on March 18, 2026.
- 16) **Use of Personal vs. Company Communications forms for Village Business:** Village of Greenwood (VOG) email accounts provide required security features and monitoring through Proofpoint, and they also present staff and commissioners in a professional and credible manner. VOG email should be used for all VOG communications including committee communications.
- 17) **Spring- Summer Events to Date** – CT and AC are working on the soccer field schedule, once available weekends are determined, pop up live theatre and music at the bandstand will be planned. We currently have 8 events planned for this year.
1. Victoria Day Picnic in the Park – May 16th, 2026. Similar to last year. Family event with children's activities and food trucks.
 2. Apple Blossom Market May 31st, 2026 with rain date of June 7th (would join with Car show)
 3. Annapolis Valley Cruiser's Car Club has partnered with VOG on a car show at the civic field on June 6th, 2026 with a rain date of June 7th, 2026.
 4. Canada Day Celebration - July 1st, 2026 CT has booked On the Village Green Market, music, fireworks and applied for grant.
 5. Valley Wide RibFest – July 24, 25, 26th, 2026. CT has booked music, entertainment, Ribbers, and On the Village Green Market.
 6. Live Edge and the Village of Greenwood will partner again on a resident appreciation day September 26, 2026 with a rain date of September 27, 2026.
 7. VOG Trunk or Treat – October 2026 date TBA
 8. Christmas light up event – December 2026 date TBA
- 18) **Public Works Update:**
- Casual has been in for some vacation coverage and has completed online training for sidewalk clearing. All PW staff will be updating WHMIS and Workplace Safety in March.
 - CT has ordered signs to identify VOG parking, no smoking areas and Valid permit, handicap parking.
 - CT has submitted Final report for the Central Ave sidewalk grant. Awaiting further information for CCBF portion.
 - CT has ordered appraisal on 2013 zero turn and accepted quote for 26/27 pending the valuation.
 - CT received quote for PW building light upgrade and accepted for 26/27 budget year.

Task list updated February 10, 2026 and circulated.

MOVED/SECONDED by Commissioners BAKER/GAUDET-FORBES that the PUBLIC WORKS TASK LIST updated on January 15, 2026.

- 19) **Correspondence:** Morse Design email was discussed.

A MOTION was MOVED/SECONDED by COLBOURNE/GAUDET-FORBES Based on discussion on Feb 18, 2026 that Village of Greenwood decline payment of invoice from Morse Design based on failure of request. Motion CARRIED

- 20) **Councilors' Comments:**

Reminder of Meet and Greet with Councilor Riley Peckford and County of Kings Feb 18, 2026 at the Kingston Fire Hall at 6pm.

- 21) **Commissioner Comments:**

Commissioner Colbourne: "I asked why the budget meeting in Feb wasn't advertised, if it was, I would have attended. For transparency, all meetings of the commission should be advertised."

Commissioner BAKER motioned to adjourn at 9:49am

The next Regular Commission meeting will be held on March 18th, 2025, at 9am.



Brian Banks - Chairman

Kerry Graham – Clerk-Treasurer



Darryl Spinney – Vice Chairman